

# Southampton to London Pipeline Project

## Volume 5

Appendix 2: Initial Engagement

Application Document: 5.1

Planning Inspectorate Reference Number: EN070005

APFP Regulation No. 5(2)(q)

Revision No. 1.0

May 2019



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## **Chapter 2: Initial engagement - Appendices**

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**Appendix 2.1 Letter sent on 4 December 2017 to landowners, MPs, and both relevant portfolio holders and planning officers at local authorities introducing the project**



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4<sup>th</sup> December 2017

Attention:

**Subject: Southampton to London Pipeline Project**

Dear

We are writing to inform you of the Southampton to London Pipeline Project, ahead of our project website, [slpproject.co.uk](http://slpproject.co.uk), going live on Monday 11<sup>th</sup> December 2017. On the same day, there will be a mail out to stakeholders along our current aviation fuel pipeline.

This project aims to replace a substantial part of the existing aviation fuel pipeline that runs from our Fawley Refinery near Southampton to Esso's West London Terminal storage facility in Hounslow. A map of the current pipeline route is enclosed, as well as an indicative timeline for the project.

A project of this nature will be a Nationally Significant Infrastructure Project that will require a Development Consent Order, and we are aware it will be of considerable local interest. Therefore, we wanted to contact you in advance to give you the opportunity to find out more.

We are planning regular meetings with the leadership of Local Authorities who have responsibility for the land through which the current pipeline passes. The first meeting will take place in January 2018. We would of course be pleased to meet in advance if you have specific questions about the project.

Meetings will also be held with planning and environmental leads from all Local Authorities along the current pipeline route, as well as local and national environmental bodies ahead of consultations in 2018.

We would like to reassure you of our commitment to engage meaningfully with all our stakeholders. We look forward to holding further discussions with you on the most effective ways of consulting in your area, and we would greatly appreciate **[insert local authority]** participation as we develop the project to make sure we have a full understanding of local sensitivities and constraints.

Finally, we would like to take this early opportunity to assure you that Esso, as an experienced pipeline operator in the UK, is committed to delivering this project in a responsible manner. We will use tried and tested technology, and proven construction techniques to appropriately and effectively minimise impacts and local inconvenience.

The project team will be in touch in early 2018 to provide further information about the planned meetings. We would greatly appreciate it if you would only share this information with key individuals in your organisation ahead of the project website going live and letters being distributed to wider groups of stakeholders on the 11<sup>th</sup> December 2017.

SLP Project  
1180 Eskdale Road  
Winnersh  
Wokingham  
RG41 5TU  
+44 (0) 7925 068905 Telephone  
[info@slpproject.co.uk](mailto:info@slpproject.co.uk)



Southampton to London  
Pipeline Project

If you would like a meeting, or if you have any further enquiries about the project, please contact:

Philippa Garden, head of stakeholder engagement  
Email: [info@slpproject.co.uk](mailto:info@slpproject.co.uk)  
Tel: 07925 068905

We look forward to hearing from you and working closely as the project progresses.

Yours sincerely,



**Tim Sunderland, Project Executive**  
***On behalf of the SLP Project team***

Copies to:

Registered office:  
ESSO Petroleum Company,  
Limited Registered in England No. 26538  
Registered Office:  
Ermyn Way, Leatherhead,  
Surrey, KT22 8UX





4<sup>th</sup> December 2017

Attention:

**Subject: Southampton to London Pipeline Project**

Dear

We are writing to inform you of the Southampton to London Pipeline Project, ahead of our project website, [slpproject.co.uk](http://slpproject.co.uk), going live on Monday 11<sup>th</sup> December 2017. On the same day, there will be a mail out to stakeholders along our current aviation fuel pipeline.

This project aims to replace a substantial part of the existing aviation fuel pipeline that runs from our Fawley Refinery near Southampton to Esso's West London Terminal storage facility in Hounslow. A map of the current pipeline route is enclosed, as well as an indicative timeline for the project.

A project of this nature will be a Nationally Significant Infrastructure Project that will require a Development Consent Order, and we are aware it will be of considerable local interest. Therefore, we wanted to contact you in advance to give you the opportunity to find out more.

We are planning environmental workshops with statutory bodies at the end of January 2018. These will introduce the project and begin discussions about key environmental aspects and approaches. We would of course be pleased to meet in advance if you have specific questions about the project. We would also appreciate if you could name a point of contact from your organisation for the project.

We would like to reassure you of our commitment to engage meaningfully with all our stakeholders. We look forward to holding further discussions with you and we would greatly appreciate the **[insert organisation's]** participation as we develop the project to make sure we have a full understanding of local sensitivities and constraints.

Finally, we would like to take this early opportunity to assure you that Esso, as an experienced pipeline operator in the UK, is committed to delivering this project in a responsible manner. We will use tried and tested technology, and proven construction techniques to appropriately and effectively minimise impacts and local inconvenience.

The project team will be in touch in early 2018 to provide further information about the planned workshops. We would greatly appreciate it if you would only share this information with key individuals in your organisation ahead of the project website going live and letters being distributed to wider groups of stakeholders on the 11<sup>th</sup> December 2017.

If you would like a meeting, or if you have any further enquiries about the project, please contact:

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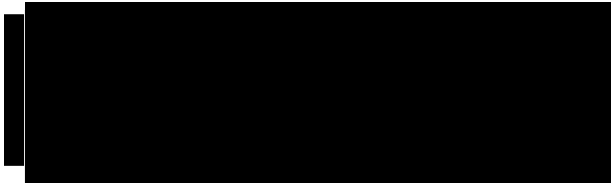


Southampton to London  
Pipeline Project

Philippa Garden, head of stakeholder engagement  
Email: [info@slpproject.co.uk](mailto:info@slpproject.co.uk)  
Tel: 07925068905

We look forward to hearing from you and working closely as the project progresses.

Yours sincerely,



**Tim Sunderland, Project Executive**  
*On behalf of the SLP Project team*

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ESSO Petroleum Company,  
Limited Registered in England No. 26538  
Registered Office:  
Erbyn Way, Leatherhead,  
Surrey, KT22 8UX



4<sup>th</sup> December 2017

Attention: Mr Trevor Beattie  
South Downs National Park Authority  
South Downs Centre  
North Street  
Midhurst  
GU29 9DH

**Subject: Southampton to London Pipeline Project**

Dear Mr Beattie,

We are writing to inform you of the Southampton to London Pipeline Project, ahead of our project website, [slpproject.co.uk](http://slpproject.co.uk), going live on Monday 11<sup>th</sup> December 2017. On the same day, there will be a mailout to stakeholders along our current aviation fuel pipeline.

This project aims to replace a substantial part of the existing aviation fuel pipeline that runs from our Fawley Refinery near Southampton to Esso's West London Terminal storage facility in Hounslow. A map of the current pipeline route is enclosed, as well as an indicative timeline for the project.

A project of this nature will be a Nationally Significant Infrastructure Project that will require a Development Consent Order. As the current pipeline runs through the South Downs National Park, I am keenly aware that we will need to work closely with your organisation, and therefore wanted to contact you in advance to give you the opportunity to find out more.

We would like to meet with you as soon as possible to discuss the project and sensitivities surrounding the South Downs National Park.

We are informing MPs and Local Authorities, as well as your organisation, ahead of going live on the 11<sup>th</sup> December 2017. In the new year we will be hosting meetings with a range of organisations ahead of consultations in 2018.

Finally, we would like to take this early opportunity to assure you that Esso, as an experienced pipeline operator in the UK, is committed to delivering this project in a responsible manner. We will use tried and tested technology, and proven construction techniques to appropriately and effectively minimise impacts and local inconvenience.

The project team will be in touch to provide further information about the planned meetings. We would greatly appreciate it if you would only share this information with key individuals in your organisation ahead of the project website going live and letters being distributed to wider groups of stakeholders on the 11<sup>th</sup> December 2017.

If you would like a meeting, or if you have any further enquiries about the project, please contact:

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Southampton to London  
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Philippa Garden, head of stakeholder engagement  
Email: [info@slpproject.co.uk](mailto:info@slpproject.co.uk)  
Tel: 07925068905

We look forward to hearing from you and working closely as the project progresses.

Yours sincerely,



**Tim Sunderland, Project Executive**  
***On behalf of the SLP Project team***

Copies to: Mr Tim Slaney, Director of Planning

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Surrey, KT22 8UX



**Appendix 2.2 List of stakeholder groups sent the 4 December 2017 letter introducing the project**



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## 2.2 List of stakeholder groups sent the 4 December 2017 letter introducing the project

<b>Local authorities – existing pipeline</b>
Hampshire County Council
Surrey County Council
District Councils and London Boroughs
Eastleigh Borough Council
Winchester City Council
East Hampshire District Council
Hart District Council
Rushmoor Borough Council
Surrey Heath Borough Council
Runnymede Borough Council
Spelthorne Borough Council
London Borough of Hounslow
South Downs National Park Authority
<b>Local authorities – potentially affected by pipeline corridors</b>
Woking Borough Council
Guildford Borough Council
Waverley Borough Council
<b>Parish councils – existing pipeline</b>
Botley Parish Council
Durley Parish Council
Bishops Waltham Parish Council
Upham Parish Council
Exton Parish Meeting
Warnford Parish Meeting
Kilmeston Parish Council
Bramdean and Hinton Ampner Parish Council
West Tisted Parish Council
East Tisted Parish Council
Ropley Parish Council
Four Marks Parish Council
Farringdon Parish Council
Chawton Parish Council
Alton Town Council
Worldham Parish Council
Binsted Parish Council
Froyle Parish Council
Bentley Parish Council
Crondall Parish Council
Ewshot Parish Council
Church Crookham Parish Council
West End Parish Council

## Southampton to London Pipeline Project

### The Consultation Report

2.2 List of stakeholder groups sent the 4 December 2017 letter introducing the project



Chobham Parish Council
<b>Parish councils – potentially affected by pipeline corridors</b>
Fleet Parish Council
Windlesham Parish Council
Frencham Parish Council
Tilford Parish Council
Farnham Parish Council
Tongham Parish Council
Seale and Sand Parish Council
Wanborough Parish council
Normandy Parish council
Worplesdon Parish Council
Send Parish Council
Ripley Parish Council
Wisely Parish Council
Newton Valence Parish Council
Bighton Parish Council
Medstead Parish Council
Wield Parish Council
Bentworth Parish Council
Lasham Parish council
Shalden Parish council
Beech Parish Council
Hampshire County Council - Neighbourhood Planning
Surrey County Council - Planning
Waverley Borough Council - Neighbourhood Planning
Hampshire Association of Local Councils
Sussex and Surrey Associations of Local Councils
<b>Not in corridor but requested correspondence</b>
Hound Parish Council
<b>District and County Wards:</b>
<b>Hampshire District Wards</b>
Botley
Bishops Waltham
Upper Meon Valley
Alresford & Itchen Valley
Ropley and Tisted
Four Marks and Medstead
Downland
Alton Ashdell
Selborne
Binsted and Bentley
Alton Wooteys
Holybourne and Froyle
Odiham
Crookham West and Ewshot



## Southampton to London Pipeline Project

### The Consultation Report

2.2 List of stakeholder groups sent the 4 December 2017 letter introducing the project



Crookham East
Cove and Southwood
Empress
West Heath
St John's
<b>Surrey District Wards</b>
Frensham, Dockenfield and Tilford
Farnham Bourne
Farnham Moor Park
Farnham Castle
Pilgrims
Ash South and Tongham
Normandy
Worplesdon
Heathlands
Hoe Valley
Send
Pyrford
St Mark's
Frimley Green
Frimley
Watchetts
Mytchett and Deepcut
Heatherside
West End
Windlesham
Chobham
Byfleet & West Byfleet
New Haw
Addlestone Bourneside
Addlestone North
Foxhills
Chertsey Meads
Chertsey St. Ann's
Shepperton Town
Laleham and Shepperton Green
Riverside and Laleham
Staines South
Ashford Town
Ashford East
Ashford North and Stanwell South
<b>Surrey County Ward (Electoral Division)</b>
Addleston
Ashford
Bagshot, Windlesham and Chobham
Camberley West

## Southampton to London Pipeline Project

### The Consultation Report

2.2 List of stakeholder groups sent the 4 December 2017 letter introducing the project



Chertsey
Farnham Central
Farnham South
Foxhills, Thorpe & Virginia Water
Frimley Green and Mytchett
Heatherside and Parkside
Horsleys
Knaphill and Goldworth West
Laleham and Shepperton
Lightwater, West End and Bisley
Shalford
Shere
Staines South and Ashford West
Stanwell and Stanwell Moor
The Byfleets
Waverley Western Villages
Woking South
Woking South East
Woodham and New Haw
Worlesdon
<b>Hampshire County Wards (Electoral Division)</b>
Alton Rural
Alton Town
Bishops Waltham
Botley & Hedge End North
Church Crookham & Ewshot
Farnborough North
Farnborough South
Farnborough West
Fleet Town
Itchen Valley
Meon Valley
New Milton
Odiham & Hook
Petersfield Hangers
<b>Environmental bodies</b>
Natural England
Historic England
Environment Agency
PINS
UK PIA
<b>Interested organisations:</b>
<b>National bodies</b>
Civil Aviation Authority
Highways England
Forestry Commission

## Southampton to London Pipeline Project

### The Consultation Report

2.2 List of stakeholder groups sent the 4 December 2017 letter introducing the project



Network Rail
Homes and Communities Agency
Ministry of Defence
<b>Utilities</b>
SSE plc
UK Power Networks Services
South East Water
Portsmouth Water
Southern Water
Thames Water
Affinity Water
National Grid
EDF
BT Open Reach
Virgin Media
Southern Gas Networks (SGN)
<b>Economic groups</b>
Solent LEP
Enterprise M3
Thames Valley Berkshire LEP
<b>Societies</b>
South Downs Society
The Jane Austen Society
Jane Austen Hampshire Group
The Southern Circle (Jane Austen Society)
<b>Emergency services</b>
Surrey Fire and Rescue Service
Hampshire Fire and Rescue Service
London Fire Brigade
Office of the Police & Crime Commissioner for Hampshire
Office of the Police & Crime Commissioner for Surrey
The Office of the Police and Crime Commissioner for Thames Valley
<b>Environmental groups</b>
National Trust
The Wildlife Trusts
Hampshire and Isle of Wight Wildlife Trust
Surrey Wildlife Trust
Woodland Trust
Hampshire Cultural Trust
North East Hampshire Historical & Archaeological Society
Hampshire Field Club & Archaeological Society
Hampshire Health Safety and Environmental Group
Surrey Nature Partnership
Surrey Archaeological Society
National Farmers Union

## Southampton to London Pipeline Project

### The Consultation Report

2.2 List of stakeholder groups sent the 4 December 2017 letter introducing the project



Country Land and Business Association
CPRE
CPRE Surrey
CPRE Hampshire
Canals and Rivers Trust
English Heritage
Blackwater Valley Countryside Trust
Basingstoke Canal Society
Inland Waterways Association
Watercress Line
<b>Public Rights of Way</b>
Ramblers Association
The Hampshire Ramblers
Cycling UK
Auto Cycle Union
British Cycling
British Cycling (South region)
British Horse Society
Living Streets
British Horse Society
Sustrans
The Society for All British and Irish Road Enthusiasts
Campaign for Better Transport



## **Appendix 2.3 Commitment to Community Consultation document**



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Southampton to London  
Pipeline Project

## **Southampton to London Pipeline Project**

**Commitment to Community Consultation**

**Spring 2018**

Registered office:  
ESSO Petroleum Company,  
Limited Registered in  
England No. 26538  
Registered Office:  
Ermyn House, Ermyn  
Way, Leatherhead,  
Surrey, KT22 8UX



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## Introduction

This Commitment to Community Consultation document sets out Esso's approach to consultation on our Southampton to London Pipeline Project, which will replace a substantial part of the existing pipeline used to transport aviation fuel between Southampton and London.

This document explains the community consultation being undertaken at our first, non-statutory stage of consultation, and covers:

- The consenting process
- When and where the consultation is taking place, and who we will consult
- How we will consult, and where people can find out more information
- How people can provide their feedback, and how Esso will process it.

**This consultation starts on 19<sup>th</sup> March 2018 and closes on 30<sup>th</sup> April 2018**

## Project description

The Southampton to London Pipeline Project will replace 90km (56 miles) of aviation fuel pipeline running from Boorley Green in Hampshire to Esso's West London Terminal storage facility in Hounslow via our Alton Pumping Station. The work is important as it will maintain fuel supplies to major airports in the South East. Pipelines are a safe, secure and low impact method of transporting fuel.

Esso is one of the most experienced pipeline operators in the UK, and we are committed to working in a safe and environmentally responsible manner. The project will use tried and tested technology and installation techniques to appropriately and effectively minimise impacts and local inconvenience. We will engage and consult with landowners, local communities and stakeholders to help us find the optimal solution.

Ultimately, we want to invest in the future, continuing to contribute to our local and national economy, helping to maintain over a thousand jobs at the UK's largest refinery in Fawley and in the surrounding community. The refinery is vital in supporting reliable supplies of fuel and other petroleum products for UK consumers.

## What is Esso?

Esso Petroleum Company, Limited is the owner of the current pipeline and will make the Development Consent Order application to install and operate the new pipeline.

## Approach to consultation

The first consultation is an important opportunity for local people and communities to influence how the project develops. It will provide an opportunity for those with an interest in the proposals to share their views. This will help us to better understand any concerns and issues and will allow us to ensure that the project is delivered in a way that considers all parties.

These views will be considered, alongside other relevant information, when taking further decisions to determine the preferred corridor. We'll then carry out a second consultation (known as the 'statutory consultation') as part of the preparation for our application for Development Consent to present our proposed route within the preferred corridor.

We are committed to carrying out a fair, inclusive and open consultation that is informative, accessible and gives people the opportunity to find the information they need to respond effectively.



## The planning process and project timeline

### Nationally Significant Infrastructure Projects

The installation of a pipeline like the one being proposed for this project is classified as a Nationally Significant Infrastructure Project (NSIP) under the Planning Act 2008 (the Act). This means that a Development Consent Order (DCO) is required to construct and operate the project.

The Development Consent Order application will be submitted to, and examined by, the Planning Inspectorate on behalf of the Secretary of State for Business, Energy and Industrial Strategy. The Planning Inspectorate will provide a recommendation to the Secretary of State, who will ultimately decide whether to grant the project consent.

More information on the planning process for NSIPs can be found at:  
<https://infrastructure.planninginspectorate.gov.uk/>

Before submitting an application, the Act requires developers to carry out consultation with local people and statutory stakeholders. Early involvement of communities, local authorities and stakeholders helps an applicant to identify valuable information about potential impacts of a scheme so that potential mitigation measures can be considered and, where appropriate, built into the project before an application is considered.

We anticipate carrying out two consultation phases on the project, to encourage early participation in the project and to give people the opportunity to comment on our preferred route.

### Project timeline





## The pipeline options consultation

We are holding a first stage of consultation with communities, stakeholders and expert groups and bodies on our shortlist of possible route corridors. Our consultation will give people the opportunity to understand, consider and respond to our early proposals and help us review and refine our plans ahead of formal consultation later in the year.

### When we are consulting

This consultation starts on 19 March 2018 and closes at 2345 on 30 April 2018. All feedback must be received before this closing date.

### Who we are consulting

#### Local communities

The Act requires consultation with people living near to the project who may be affected by the development, permanently or temporarily (such as during installation). We will adopt a similar approach when conducting our first non-statutory consultation.

We have identified a zone that reflects the most likely area of potential impacts and includes those who are likely to have the most interest in the project. This is broadly an area 50 metres either side of pipeline corridors. At the launch of the consultation, residents and businesses with postcodes inside this zone will be sent an overview of the project, details of the consultation and an explanation of how they can access further information. We'll also write to all landowners on the existing pipeline.

We will hold exhibitions during the consultation and provide important documents for reference at public locations inside, or near to, this zone.

We recognise that there may be interest in the project beyond the consultation zone. To promote the project more widely, we will undertake consultation activities outside of the consultation zone, including publicity in newspapers and through online engagement via our website ([www.slpproject.co.uk](http://www.slpproject.co.uk)). A more formal process will be used to identify persons with an interest in land (knowledge and land referencing) and these persons will be specifically identified as consultees for the purposes for the statutory consultation.

#### Elected representatives

We will consult with the elected representatives for the communities that may be affected by the proposals – including parish and town councils; district or borough councillors; county councillors; and Members of Parliament. As required by the Act we will also consult the local authorities adjacent to affected local authorities.

#### Prescribed consultees

The Act lists refers to certain bodies and organisations as “prescribed consultees” who need to be consulted as part of statutory consultation. This include a wide range of bodies such as the Environment Agency and the HSE, local utilities operators, Network Rail and the NHS We will adopt a similar approach when conducting our first non-statutory consultation and all the prescribed consultees will be sent a copy of the consultation brochure. Many of these organisations have already been informed about the project as part of our process of early engagement.

#### Hard to reach groups

From our discussions with local authorities and other stakeholders, and our own research, we will try to identify any individuals and groups that may experience difficulties taking part in the consultation



process for whatever reason. This could include young people, people with a physical disability or learning difficulties, people whose first language is not English or visitors to the area. We will, as far as possible, put in place proportionate and suitable approaches to provide access to the consultation according to the needs of these groups.

### Local interest groups

We have identified a number of local interest groups who may have particular knowledge or specialisms that could help inform the project (such as local heritage, wildlife, recreation etc.).

## How we will consult

### Consultation materials

Consultation materials will be developed to help people understand the project:

- **Consultation brochure** – this will provide an overview of the complete proposals, including maps and information on the pipeline choices being put forward. It will also explain how people can take part in the consultation. The consultation brochure will be available at information points, on the project website ([www.slpproject.co.uk](http://www.slpproject.co.uk)) and at events.
- **Summary leaflet** – this will provide an easily accessible introduction to the proposals and include a general map of the project. It will be sent to residents in the consultation zone.
- **Map book** – this will include detailed maps of sections of the route, giving more information than the maps available in other documents. It will be available at relevant information points, online and on request.
- **Response form** – this questionnaire will provide an easy way for people to record and submit their feedback on the project.
- **Project website** – the project website ([www.slpproject.co.uk](http://www.slpproject.co.uk)) will be updated with the latest proposals. It will include an interactive map, showing the proposals and section-specific information. It will also include videos and all of the documents published for the consultation.

### Consultation exhibitions

Exhibitions will enable local communities and stakeholders to meet the project team, discuss our proposals and ask questions.

The exhibitions will be held at accessible public locations along the route, in or near communities on the proposed pipeline corridors.

The exhibitions will take place shortly, but not immediately, after the launch of the consultation and end no later than one week before the consultation closes, to give people notice of the events and time to consider and provide their response.

Exhibitions will include displays showing the proposed pipeline corridors and area specific information as well as background on the project and how the corridors were developed. Information will also be available on how to take part in the consultation.

Exhibitions will be publicised in the consultation brochure, on the website and via adverts in local newspapers and through engagement with communities. They will take place at the following locations and times:



## Exhibition Programme

Date	Time	Location	Venue
Tuesday 27th March	1400-2000	Byfleet	St Mary's Centre for the Community, Stream Close, Byfleet, Surrey, KT14 7LZ
Thursday 29th March	1400-2000	Alton	Alton Community Centre, Amery Street, Alton, Hampshire, GU34 1HN
Tuesday 3rd April	1400-2000	Ashford	Ashford Community Centre, Woodthorpe Road, Ashford, Middlesex, TW15 3NJ
Friday 6th April	1400-2000	Chobham	Chobham Village Hall, Station Road, Chobham, GU24 8AQ
Saturday 7th April	1100-1700	Wrecclesham	The Wrecclesham Community Centre, Greenfield Road, Wrecclesham, Farnham, Surrey, GU9 8TJ
Monday 9th April	1400-2000	Addlestone and Chertsey	Chertsey Hall, Heriot Road, Chertsey, Surrey, KT16 9DR
Tuesday 10th April	1400-2000	Frimley	Lakeside Country Club, The Lakeside Complex, Wharf Road, Frimley Green, Surrey GU16 6PT
Wednesday 11th April	1400-2000	Ropley	Ropley Parish Hall, Vicarage Lane, Ropley, Alresford, SO24 ODU
Thursday 12th April	1300-1900	Worplesdon	Worplesdon Memorial Hall, Perry Hill, Worplesdon, Guildford, Surrey GU3 3RF
Wednesday 18th April	1400-2000	Church Crookham	Church Crookham Baptist Church, 64 Basingbourne Road, Fleet, GU52 6TH
Friday 20th April	1400-2000	Bishop's Waltham	Jubilee Hall, Little Shore Lane, Bishop's Waltham, Southampton SO32 1ED

### Information points

Project documents will be placed in a number of local venues at the start of the consultation to allow those who prefer to view hard copy documents, or may have limited access to the internet, to view documents.

The following documents will be available at information points:

- Consultation brochure
- Summary leaflet
- Map book.

For the location of these, please see Appendix A.



## Publicising the consultation

We will write to those within the consultation zone, and relevant stakeholders, at the launch of consultation to inform them of the project. We will also publicise the consultation in the following ways:

- Local advertising – we will advertise in local publications including Surrey Advertiser, Hampshire Chronicle, Kingston Guardian, Bracknell News and the Aldershot News and Mail Series, in print and online as appropriate. Adverts will be placed shortly after the launch of consultation.
- Press releases – press releases will be sent to local publications.
- Posters will be provided to information points.

## Enquiries and further information

The following general enquiry channels will be available throughout the consultation:

- Tel: 07925 068905
- Email: [info@slpproject.co.uk](mailto:info@slpproject.co.uk)
- Address: SLP Project, 1180 Eskdale Road, Winnersh, Wokingham, RG41 5TU

## Requests for documents

Esso will respond to reasonable requests for copies of documents. Requests for hard copies will be reviewed on a case-by-case basis. A reasonable copying charge may apply, to be paid by the recipient in advance.



## Submitting feedback

The consultation is an important opportunity for local people and communities to influence how the project develops. The consultation will provide those with an interest in the proposals with the opportunity to share their views. This will help us better understand any concerns and issues and allow us to ensure that the project is delivered in a way that considers the needs of all parties.

These views will be considered, alongside other relevant information, in taking further decisions to determine a preferred route.

The consultation starts on 19 March 2018 and closes at 2345 on 30 April 2018. All feedback must be received before this closing date.

Feedback can be submitted in the following ways:

- Response form – available on the project website or in hard copy at events or on request.
- By email – to [info@slpproject.co.uk](mailto:info@slpproject.co.uk)
- By post – FREEPOST SLP PROJECT

The preferred and most efficient route to respond is via the online portal, accessed through the project website.

Those submitting their response online or by email will receive an automatic acknowledgement of their response. Written submissions will not receive an acknowledgement.

We cannot consider conversations as formal feedback. Should an individual be unable to submit feedback in writing, for example, due to literacy difficulties, we will consider any specific activities on a case-by-case basis and agree how best to meet the needs of that individual.

## How we'll use feedback

Following the close of consultation, we will review all of the feedback we have received. We'll consider these views, alongside other relevant information, in taking further decisions to determine the preferred route.

When this consultation closes on 30 April, an independent company will review and analyse all responses. This consultation specialist will produce a report on the views shared by respondents, highlighting any issues and concerns, and additional information provided in responses. This report, along with other information, will help us inform our decisions on a preferred pipeline corridor.

The report will be published on our website and we will notify respondents when it is available.

We will also publish our response to the issues raised in the consultation. We are grateful for all contributions, but we will not be responding individually to everyone taking part in the consultation.



## Appendix A: Information points

### Community Locations

Location	Venue
<b>Surrey</b>	
Addlestone	Addlestone Library
	New Haw Community Centre
Ash	Ash Library
Ashford	Ashford Library
	Ashford Community Centre
Byfleet	Byfleet Library
Chertsey	Chertsey Library
Farnham	Farnham Library
	The Wrecclesham Community Centre
	Brightwells Gostrey Centre
Frimley Green	Frimley Green Library
Guildford	Guildford Library
Knaphill	Knaphill Library
Lightwater	Lightwater Library
New Haw	New Haw Library
Send	Lancaster Hall
Sheerwater	Parkview Centre for the Community
Shepperton	Shepperton Library
Staines	Staines Library
	Staines Community Centre
Stanwell	Stanwell Library
Wanborough	Wanborough Village Hall
West Byfleet	West Byfleet Library
Westfield	Moorcroft Centre for the Community
Weybridge	Weybridge Library
	Weybridge Centre for the Community
Woking	Woking Library
	The Maybury Centre
	The Vyne Centre for the Community
Old Woking	Old Woking Library
Worplesdon	Worplesdon Memorial Hall





## Councils

<i>County Councils</i>	
Hampshire	
Surrey	

<i>District/Borough Councils</i>	
East Hampshire	Hants
Eastleigh	Hants
Winchester	Hants
Hart	Hants
Rushmoor	Hants
Guildford	Surrey
Runnymede	Surrey
Spelthorne	Surrey
Surrey Heath	Surrey
Waverley	Surrey
Woking	Surrey
Hounslow	London

<i>Parish and Town Councils</i>	
Alton Town Council	Hants
Bentley	Hants
Beech	Hants
Bentworth	Hants
Bighton	Hants
Binsted	Hants
Bishops Waltham	Hants
Botley	Hants
Bramdean and Hinton Ampner	Hants
Chawton	Hants
Church Crookham	Hants
Corhampton and Meonstoke	Hants
Crandall	Hants
Curdrige	Hants
Durley	Hants
East Tisted	Hants
Ewshot	Hants



Farringdon	Hants
Fleet	Hants
Four Marks	Hants
Froyle	Hants
Hedge End	Hants
Kilmeston	Hants
Lasham	Hants
Medstead	Hants
Newton Valence	Hants
Old Alresford	Hants
Ropley	Hants
Shalden	Hants
Upham	Hants
Warnford	Hants
West Tisted	Hants
Wield	Hants
Worldham	Hants
Ash	Surrey
Bisley	Surrey
Chobham	Surrey
Farnham	Surrey
Frensham	Surrey
Normandy	Surrey
Puttenham	Surrey
Pirbright	Surrey
Ripley	Surrey
Seale and Sands	Surrey
Send	Surrey
Tilford	Surrey
Tongham	Surrey
Wanborough	Surrey
West End	Surrey
Windlesham	Surrey
Worplesdon	Surrey



**Appendix 2.4 Email for the Commitment to Community Consultation document issued to local authorities on 19 March 2018**



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## **2.4 Email for the Commitment to Community Consultation document issued to local authorities on 19 March 2018**

-----Original Message-----

From: info@slpproject.co.uk <info@slpproject.co.uk>  
Sent: 14 March 2018 17:40  
To:  
Subject: SLP Project - Consultation launch

Hi

I hope you're well.

We'll be launching the first phase of non-statutory consultation on the Southampton to London Pipeline project on Monday 19th March – next week. While events won't start until the following week, residents, landowners, parishes, ward councillors, MPs and statutory bodies will start receiving launch materials from Monday. We'd expect the mail to land over a couple of days, but our website at [www.slpproject.co.uk](http://www.slpproject.co.uk) will be updated on Monday morning so people can start sending us feedback.

Ahead of that I wanted to share our Commitment to Community Consultation, which provides an overview of what we're consulting on, how we'll consult, how people can get involved, and what will happen to their feedback. It also contains the details of our information events and where to find material, so wanted to share this ahead of time so you're aware of this. It's not a statutory document at this stage, but will form the basis for the Statement of Community Consultation (SoCC) we'll consult you on ahead of our statutory phase of consultation later in the year.

Hopefully you already have maps, but let me know if you need anything else from me. We're also happy to provide any further briefing if needed, including with elected members if it would be helpful.

If you have any questions, do let me know and we'll be happy to help.

Best wishes  
Simon  
SLP Project Team



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**Appendix 2.5 Briefing note issued to planning officers at local authorities following the second project forums**



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1<sup>st</sup> March 2018

Attention:

**Briefing note for Councils:  
Southampton to London Pipeline Project**

<b>Status</b>	Confidential briefing
<b>Project live in public domain</b>	Monday 11 <sup>th</sup> December 2017
<b>Pipeline corridor information live in the public domain</b>	Pipeline corridor proposals consultation mid-March 2018  Please note this information is confidential.
<b>Project website:</b>	<a href="http://www.slpproject.co.uk">www.slpproject.co.uk</a>
<b>Why we are writing to you today</b>	
<p>We are providing this briefing note as an introduction and update to the Southampton to London Pipeline (SLP) Project. If you were not able to attend our SLP Officers Forum on Friday 23<sup>rd</sup> February, this note covers the main topics discussed.</p> <p>The project was launched on Monday 11<sup>th</sup> December 2017 via the website at <a href="http://slpproject.co.uk">slpproject.co.uk</a> and a letter was issued to key stakeholders and, as a matter of courtesy, landowners along the route of the current pipeline.</p> <p>Esso is working with landowners, local communities, local representatives and national bodies throughout the process, and will be undertaking consultations in 2018.</p> <p>As the project has progressed, we have started to assess the possible corridors the replacement pipeline could take. We are doing this because the conditions above and around the existing pipeline have changed significantly since the original line</p>	



was installed. As a result, we need to carefully assess possible pipeline corridor options and make sure we find the most suitable option to proceed with. We are now able to provide more information about the possible corridors we are considering, including an option that runs through your borough.

### **Project briefing**

Esso operates a 105 km (65-miles) pipeline that transports aviation fuel from the UK's largest oil refinery at Fawley, near Southampton, to the Esso West London Terminal storage facility in Hounslow. This underground pipeline has been operational for several decades.

The Southampton to London Pipeline (SLP) Project will replace 90 km (56 miles) of the 105 km (65-miles) pipeline, starting at Boorley Green, Hampshire. The project will not be replacing the first 14.5km (9 miles) between Fawley refinery and Boorley Green as much of this section of the pipeline was replaced in 2002.

Replacement of Esso's pipeline will ensure that the current supply of aviation fuel to some of Britain's busiest airports can be maintained into the future. Transporting aviation fuel by pipeline is a safe, secure and low impact method. Not replacing the pipeline could result in over 100 more truckloads of fuel on the road network each day. The existing pipeline will continue to operate until the replacement pipeline is fully in service.

The project is classified as a Nationally Significant Infrastructure Project, under the remit of the Planning Act 2008, and will require a Development Consent Order (DCO).

Esso, as an experienced pipeline operator in the UK, is committed to delivering this project in a responsible manner. Reflecting this, Esso is taking the reasonable step of planning for replacement to allow time for design, consultation, planning, examination and construction. We will use tried and tested technology, and proven installation techniques to appropriately and effectively minimise impacts and local inconvenience.



## Indicative Project timeline



## Next steps

We'll continue to work with local authorities along the corridors as our proposals emerge and will shortly issue information requests to district councils to inform our design work. We will also be holding workshops with environmental statutory bodies and meeting local environmental organisations to develop our proposals.

Our engagement activity will also continue, and we will be holding parish council drop-in sessions in March ahead of non-statutory consultation on the proposed pipeline corridors from mid-March. Consultation will last for six weeks and information will be available on our website at [www.slpproject.co.uk](http://www.slpproject.co.uk) and at a series of information events at public venues across Hampshire and Surrey. We will also make copies of consultation documentation available at venues such as libraries and council offices.

Consultation will be advertised ahead of launch in local newspapers, through direct mail and online via our website. We will also make stakeholders and interested parties aware of the consultation ahead of launch. Through this public consultation and through our engineering work, we will assess the proposed pipeline corridors in order to select a preferred corridor.

If you would like to discuss the project in more detail, please let us know by contacting us on the details below.



### Landowner engagement

All owners of land on/below which the current pipeline is situated received a letter on Monday 11<sup>th</sup> December 2017. This was followed by phone calls from Esso's landowner team to answer questions. Our work with the landowner community will continue as we prepare for consultation.

Landowners and occupiers can contact the Land Agents team on:

Email: [slpproject@fishergerman.co.uk](mailto:slpproject@fishergerman.co.uk)

Tel: 0845 437 0383

### Project contact details.

Email: [info@slpproject.co.uk](mailto:info@slpproject.co.uk)

Tel: 07925 068905

**Project contact:** Philippa Garden, Head of stakeholder engagement



**Appendix 2.6 Letter sent to Persons with an Interest in Land on the existing pipeline at the launch of the project**



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SLP Project  
1180 Eskdale Road  
Winnersh  
Wokingham  
RG41 5TU  
+44 (0) 7925 068905 Telephone  
[info@slpproject.co.uk](mailto:info@slpproject.co.uk)



Southampton to London  
Pipeline Project

**Our Ref:**

11<sup>th</sup> December 2017

Address

Dear

**Subject: Southampton to London Pipeline Project**

As an existing landowner/occupier we would like to inform you of our proposal to replace a substantial part of Esso's Fawley to West London aviation fuel pipeline. The pipeline currently passes through the land that you own or occupy.

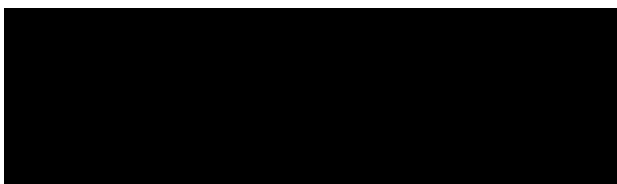
The project is at an early stage and we are currently assessing potential route options. We will start the first consultation on the project in the spring (2018) and you will be hearing further from Jacobs UK Ltd (our project consultant) and our existing Land Agents Fisher German LLP in this regard.

In the meantime, Fisher German LLP will be in contact in the coming weeks. If you would like to make contact with the team their contact details are below:

- Telephone: 0845 4370383
- Email: [slpproject@fishergerman.co.uk](mailto:slpproject@fishergerman.co.uk)

We look forward to hearing from you.

Yours sincerely,



**Tim Sunderland, Project Executive**  
*On behalf of the SLP Project team*

Registered office:  
ESSO Petroleum Company,  
Limited Registered in England No. 26538  
Registered Office:  
Ermyrn Way, Leatherhead,  
Surrey, KT22 8UX



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